

Isabel del Carmen Johnson

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Education

2013

Universidad del Valle de México

Monterrey, N.L., México

Bachelor of Science: Science communication

Summary

Skilled Manager talented at improving team performance through innovative management techniques.

Highlights

- Project management
- Bilingual
- Decisive problem solver
- Customer service-focused
- Organized and efficient
- Motivated team player
- Analytical
- Multi-site operations

Professional Experience

Heineken Mexico

Monterrey, N.L.

August 2014

SCYF (Society of Cuauhtémoc and Famosa)

to

Hygiene supervisor

December 2015

Operate two kitchens while providing meal services to employees, upholding the highest standards, managing 13 employees and completing administrative tasks.

- Manage yearly budget of \$35,000
- Consecutively awarded the Distinctive “H” certification for the kitchens by the Ministry of Tourism.
- Maintained daily record of all transactions, monthly sales reports, and purchase orders with SAP.
- Forecasted, scheduled and monitored supplier’s services to be consistent with demand and necessity.

Heineken Mexico

Monterrey, N.L.

February 2013

SCYF (Society of Cuauhtémoc and Famosa)

to

Intern

February 2014

Assisted with the planning and execution of tailor made events while helping advise and keep individuals fully aware of their options.

- Insured the events went smoothly and the feedback from attendees was exceptional
- Ensured availability of all material and man power is available for any events in progress