

Isabel del Carmen Johnson

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Education

2013 **Universidad del Valle de México** Monterrey, N.L., México
Bachelor of Science: Science communication

Summary

Skilled Manager talented at improving team performance through innovative management techniques.

Highlights

- Project management
- Bilingual
- Decisive problem solver
- Customer service-focused
- Organized and efficient
- Motivated team player
- Analytical
- Multi-site operations

Professional Experience

Heineken Mexico Monterrey, N.L.
August 2014 **SCYF (Society of Cuauhtémoc and Famosa)**
to **Hygiene supervisor**
December 2015 *Operate two kitchens while providing meal services to employees, upholding the highest standards, managing 13 employees and completing administrative tasks.*

- Manage yearly budget of \$35,000
- Consecutively awarded the Distinctive “H” certification for the kitchens by the Ministry of Tourism.
- Maintained daily record of all transactions, monthly sales reports, and purchase orders with SAP.
- Forecasted, scheduled and monitored supplier’s services to be consistent with demand and necessity.

Heineken Mexico Monterrey, N.L.
February 2013 **SCYF (Society of Cuauhtémoc and Famosa)**
to **Intern**
February 2014 *Assisted with the planning and execution of tailor made events while helping advise and keep individuals fully aware of their options.*

- Insured the events went smoothly and the feedback from attendees was exceptional
- Ensured availability of all material and man power is available for any events in progress